Reservation Ansys Computer

1) Sign in at [www.hotmail.com](http://www.hotmail.com) with Windows Live ID: [ansyscomputer@hotmail.com](mailto:ansyscomputer@hotmail.com) and the common funmorph password (contact a lab member)

2) Left click the Windows Live™ text at the upper left corner of the page and select “Alle services”

3) Click “Agenda” and press “Naar agenda” on the welcome screen

4) On the top menu right above the calendar, click the arrow right of “Nieuw” and select “Afspraak”

5) Type your name, the date and hours (optionally indicate whether the computer will be accessed by remote desktop)